**Annual report submitted to the Program Review Committee on 10/31/13**

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**Signature of Department Chair/Lead Faculty Member: Signature of Dean/Director/Administrator**

**Data and Analysis: Program Data for Music**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Year | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| Enrolled at Census | 321 | 493 | 554 | 349 |
| FTES | 55 | 52 | 58 | 35 |
| FTEF30 | 2.0 | 1.4 | 1.6 | 0.9 |
| WSCH/FTEF | 462.8 | 597.6 | 590.4 | 681.7 |
| # of Full-time Faculty | 0 | 0 | 0 | 0 |
| Fill Rates | 70.0% | 82.0% | 76.1% | 74.0% |
| Success Rate | 76.6% | 72.6% | 76.8% | 63.8% |
| Retention Rate | 95.6% | 94.1% | 92.9% | 86.8% |
| Fall-to-Spring in Subject | 7 | 7 | 10 | 0 |
| F-to-S Persistence | 6.2% | 3.9% | 5.0% | 0.0% |

***Data Term Definitions*** *available on last page of this report template.*

**Program Data Analysis**

- Only 2 online music history courses are offered at Coastline. Just this semester was music put under the umbrella of the Visual Art department.

*(Box will explain as needed)*

### Curriculum Data -- Use data from the previous academic year *(Provide Numbers below)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Additions | Revisions | Suspensions | Retirements | Current Total |
| Courses |  |  |  |  | 6 |
| Certificates 18 units or greater |  |  |  |  | 0 |
| Certificates less than 18 units |  |  |  |  | 0 |
| Degrees |  |  |  |  | 0 |

### Curriculum Data Analysis

- Coastline’s music ‘program’ is so small it can’t really be called a program. At the current time this is not a program the department is considering developing.

*(Box will explain as needed)*

**Program Student Learning Outcomes Data from the Previous Semester *(Provide Number & Percentage below)***

|  |  |
| --- | --- |
| Total number of PSLOs/sections: | 2 |
| Percentage of PSLOs that were fully achieved: | 80 |

**Department Discussions Regarding SLOs (“Closing the Loop”)**

- There has not been any discussion with music faculty re SLOs. This is the first semester that music is under the visual arts umbrella.

*(Box will explain as needed)*

**Progress on 5-year Goals from most recent Program Review.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Goal | 100% Complete | Partially Complete | Not Started | Abandoned Provide Reason | Comments |
| **Mark One for each 5 year Goal** | | | |
|  | ❑ | ❑ | ❑ | ❑ | I am not aware of any goals or the most recent PR report for music, which was 2006? |
|  | ❑ | ❑ | ❑ | ❑ |  |
|  | ❑ | ❑ | ❑ | ❑ |  |
|  | ❑ | ❑ | ❑ | ❑ |  |
|  | ❑ | ❑ | ❑ | ❑ |  |

**Action Plan and Resource Request Based on Annual Data**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Action | Institutional planning goals\* | How action will improve student learning | Type of Resource | Resource needs, if any | Department priority\*\* | Approximate cost | Potential Funding Source |
|  |  |  | **Equipment** |  |  |  |  |
|  |  |  | **Facilities** |  |  |  |  |
|  |  |  | **Personnel** |  |  |  |  |
|  |  |  | **Software** |  |  |  |  |
|  |  |  | **Supplies** |  |  |  |  |
|  |  |  | **Technology** |  |  |  |  |
|  |  |  | **Training** |  |  |  |  |
|  |  |  | **Other** | At this time no resource request is being made for music |  |  |  |

\*Reference specific sections of College Education Master Plan, Strategic Initiatives, 5-year Program Review Goals, Accreditation Recommendations,   
 SLO/SAO evaluation and assessment, College Mission, or other relevant planning documents.

\*\*Prioritize the program’s resource needs with 1 being the most important and subsequent numbers being less urgent.

**GLOSSARY OF DATA TERMS**

**Enrolled (Census):** The official enrollment count based on attendance at the 20% point in the course.

**FTES:** Total **full-time equivalent students** (FTES) based on enrollment of resident and non-resident students. Calculations based on census enrollment or number of hours attended based on the type of AAM assigned to a section.

**FTEF30:** A measure of productivity that measures the number of **full-time faculty** loaded for the entire year at 30 Lecture Hour Equivalents. This measure provides an estimate of full-time positions required to teach the instruction load for the subject for the academic year.

**WSCH/FTEF (595):** A measure of productivity that measures the weekly student contact hours compared to full-time equivalent faculty. When calculated for a 16 week schedule, the productivity benchmark is 595. When calculated for an 18 week schedule, the benchmark is 525.

**Fill Rate:** A measure of productivity that measures the enrollment capacity of students at census to the MAX enrollment cap established for the section.

**Success Rate:** The number of passing grades (A, B, C, P) compared to all valid grades awarded.

**Retention Rate:** The number of retention grades (A, B, C, P, D, F, NP, I\*) compared to all valid grades awarded.

**Fall-to-Spring in Subject Persistence:** The number of students who completed the course in the fall term and re-enrolled (persisted) in the same subject the subsequent spring semester.

**F-to-S Persistence Rate as Percent:** The number of students who completed a course in the fall term and re-enrolled in the same subject the subsequent spring semester divided by the total number of students enrolled in the fall in the subject.